



SERVEI D'ALUMNAT

DOCUMENTATION TO PROVIDE FOR THE APPLICATION FOR THE ADMISSION OF STUDENTS WITH OFFICIAL SPANISH PARTIAL UNIVERSITY STUDIES OR FOREIGN STUDIES.

To apply for admission through this procedure, you must meet, among others, the requirement of obtaining recognition of at least 30 credits in the degree for which you are applying for admission. To do this, you must complete both an application for admission and several applications for credit recognition (one for each subject to be recognized).

The criterion applied to assess the applications for admission for continuation of studies, with respect to the recognition of credits that compute to reach the minimum of 30 credits required in the regulations, is to consider only the credits from the university degree from which the degree is requested. admission.

Once the applications have been made, through the computer application, **when it is necessary to attach documentation to prove what is indicated in the application, it will also be necessary to show it physically**, (together with the application itself), preferably at the Secretary of the School or Faculty, or also at the General Registry or auxiliary registries of the UPV, within the application submission period.

Documentation to attach and show, if applicable, to the application for admission to continue studies:

- Photocopy of the identification document (D.N.I., N.I.E, Passport), (for students who do not come from the UPV) (*legalization is not necessary).

If in the scale of prioritization of the admission applications, published on this same page, they weigh the Note of access to the univ. for the 1st time and the Reason for the admission request:

- Documentation that accredits the grade with which they attended to enter the university for the first time (grade of the general phase of the entrance exams, average grade of the studies in the case of graduates of Higher Degree Training Cycles or General Test of Baccalaureate provided by the LOMCE).
- Documentation that justifies the cause(s) for which you are requesting admission to this University: Justification for job transfer, transfer of family residence, high-level or high-performance athlete who will be part of teams representing the UPV, etc ...

Documentation to accompany each Application for recognition of credits (only in the case of providing studies completed outside the UPV. Students who provide only studies completed at the UPV do not need to provide any documentation):

- Foreign title (if any), and Official Academic Certification in which the name of the subjects, credits of the same, academic year and call in which they were passed, as well as the grades obtained in base 10, in accordance with RD 1125/2003.
- Programs of the subjects, taken and passed, that it contributes to request its recognition, stamped by the University of origin or with a verification code (*legalization is not necessary).
- Copy of the Study Plan completed.

The documentation of the previous sections must be presented: 1) translated into Spanish by a sworn translator if it is written in a language other than Spanish or English, 2) be original, or if applicable provide a copy of it for collation in the moment of presentation, and 3) be duly legalized* if the studies provided have been completed in higher education centers of countries that are not members of the European Union or signatories of the Agreement on the European Economic Area (Iceland, Liechtenstein and Norway), or Switzerland by bilateral agreement with the European Union.

IMPORTANT: if foreign studies are provided, it is a requirement to pay the fee so that the study of the requested recognition can begin. (It is not required to physically provide the paid receipt, although it will be verified electronically that it has been paid).