



**OFFICIAL MASTER'S STUDIES  
INFORMATION FOR THE PRE-REGISTRATION PROCEDURE  
ACADEMIC YEAR 2024/ 2025**

**ACCESS REQUIREMENTS:**

In order to access the official master's degree, it is necessary to hold one of the following qualifications:

- a) Official Spanish Bachelor's degree, or another University Master's degree, or degrees of the same level as the Spanish Bachelor's or Master's degree issued by universities and higher education institutions of an **EHEA** country that allows access to master's studies in that country.
- b) Degrees from educational systems that do not form part of the EHEA, which are equivalent to a bachelor's degree, without the need for the degree to be recognised, but which do require verification by the university of the level of training involved, provided that in the country where the degree was awarded, it allows access to postgraduate university studies. In no case will access by this route imply the homologation of the previous degree held by the interested party or its recognition for purposes other than that of undertaking the master's studies.
- c) **A foreign university degree recognised by the Ministry of Education as equivalent to an official Spanish university degree or a foreign higher education degree declared by the Ministry of Education as equivalent to an official university degree or academic level that allows access to master's studies.**
- d) From an official university degree corresponding to the pre-EHEA system in accordance with the provisions of the first additional provision of the Royal Decree 822/2021:
  - Official qualification as an architect or engineer.
  - Official degree of graduate, technical architect or technical engineer, with any additional training that may be required and in accordance with the provisions of the corresponding verification report of the master's degree to which access is sought.
- e) Exceptionally, students with a Spanish or EHEA degree who still have to pass the bachelor's thesis and a maximum of 9 ECTS credits may be admitted on a conditional basis. Undergraduate students who have yet to accredit the knowledge of a foreign language required to obtain a bachelor's degree may also be accepted.
- f) Exceptionally, in the academic programmes with successive courses in the field of Engineering and Architecture offered by the Universitat Politècnica de València, students may be conditionally admitted to study the official master's degree of this programme without having completed the related degree, provided that they still have to pass the TFG and one or more subjects, which in no case together (TFG and subjects) may exceed 30 credits.

Under no circumstances may students with conditional enrolment in a master's degree (both in official master's degree programmes that form part of successive academic programmes and in other official master's degree programmes) obtain the master's degree if they have not previously obtained the bachelor's degree.

**Where applicable, fulfilment of the language requirement for admission.**

[Consulta de másteres universitarios con requisito lingüístico obligatorio para la admisión](#)

**DEADLINE**





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**PHASE 0.** The pre-registration period in advance of the ordinary period (Phases 1 or 2, at the choice of each master's degree) is aimed exclusively at foreign graduates without European nationality and without legal residence in any of the states of the European Union so that they have sufficient time in advance to apply for study visas, grants or permits. This early registration period is only available for some university master's degrees. It does not apply to qualifying master's degrees.

- **Submission of applications:**
  - For masters going to Phase 1: from 15 November 2023 to 15 February 2024.
  - For masters going to Phase 2: from 15 November 2023 to 30 May 2024.

[Checklist of phase 0 masters.](#)

- Resolution of applications by the CAT: in case of acceptance, a rector's resolution of conditional admission is issued. As pre-enrolment is a competitive process, the Master's Academic Committee may not be able to decide on admission until all the applications from the ordinary period have been received.

**PHASE 1.** This phase is optional for master's degree courses that apply before 1 February 2024.

**From 1 March to 3 May 2024.**

- Deadline for consideration of academic conditions: 24 May 2024
- Resolution of applications by CATs: until 3 June 2024.
- Publication of pre-registration results: 05 June 2024 from 2 p.m. onwards.
- Deadline for submission of pre-registration results claims: until 23:59h, on 10 June 2024.
- Deadline for the resolution by the ERTs of claims on pre-enrolment results: until 23:59 h. on 13 June 2024.
- Deadline for confirmation of remaining on the waiting list for future vacancies: 5 to 10 June 2024.
- Registration date for admitted students: 7 and 10 June 2024.
- Allocation of vacancies for students who have been activated on the waiting list: 12 June 2024
- Registration date for students on the waiting list admitted to the vacancy adjudication: 13 June 2024 from 9:00 a.m. to 23:59 p.m.

[Checklist of phase 1 masters.](#)

**PHASE 2.** This phase opens the pre-enrolment period for all master's degree courses that have not applied for phase 1, as well as for master's degree courses that have vacancies after the admission results of phase 1.

**From 17 to 28 June 2024.**

- Deadline for consideration of academic conditions: 16 July 2024
- Resolution of applications by CATs: until 19 July 2024.
- Publication of pre-registration results: 22 July 2024 from 2 p.m. onwards.
- Deadline for submission of pre-registration results: until 23:59h. on 25 July 2024.
- Deadline for the resolution by the ERTs of claims on pre-registration results: until 23:59 h. on 30 July 2024.
- Confirmation period to remain on the waiting list for future vacancies allocations: 22 to 24 July 2024.
- Registration dates for admitted students: 23 and 24 July 2024.
- Allocation of vacancies for students who have been activated on the waiting list: 25 July 2024
- Registration date for students on the waiting list admitted to the vacancy adjudication: 26 July 2024 from 9:00 a.m. to 23:59 p.m.

[Checklist of phase 2 masters.](#)



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**PHASE 3.** This phase opens the pre-enrolment period only for master's degree courses with vacant places.

**Submission of applications: Two different periods: 29 July to 2 August 2024 and 26 August to 6 September 2024.**

- Deadline for consideration of academic conditions: 09 September 2024
- Resolution of applications by CATs: until 12 September 2024.
- Publication of pre-registration results: 13 September 2024 from 2 p.m. onwards.
- Deadline for submission of pre-registration results claims: until 23:59h, on 18 September 2024.
- Deadline for the resolution by the ERTs of claims on pre-registration results: until 23:59 h. on 23 September 2024.
- Deadline for confirmation of remaining on the waiting list for future vacancies: 13 to 17 September 2024.
- Registration date for admitted students: 16 and 17 September 2024.
- Allocation of vacancies for students who have been activated on the waiting list: 18 September 2024
- Registration date for students on the waiting list admitted to the vacancy adjudication: 19 September from 9:00 am to 11:59 pm.

[Checklist of phase 3 masters.](#)

**WAY:** Electronic form available via the Internet:

<http://www.upv.es/preinscripcionmasterydoctorado>

**If you do not have a password**, the first step is to request it through the link above, and you will receive it as soon as possible via email. **This password is essential for pre-enrolment.**

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The maximum number of pre-enrolment applications a student can make for a given course is 6, with a limit of 4 applications per term.

**DOCUMENTATION TO BE SUBMITTED:**

During the pre-enrolment process, copies in digital format, attached through the pre-enrolment form, of the following documents shall be submitted:

- **Copy of the identification document: DNI (Spanish people), Passport (foreign people), NIE (people with residence in Spain).** For students with a bachelor's or master's degree taken at the UPV, this document will only be provided if the last identification document available at the Universitat Politècnica de València is not in force.
- **Official university degree or certificate accrediting its issue.**
  - Graduates from the Universitat Politècnica de València are not required to present this document.
  - In the case of a foreign higher education degree from a country outside the [European Higher Education Area](#):
    - o Homologated or declared equivalent to an official university degree or academic level by the [Spanish Ministry of Education](#), the credential of homologation or certification of



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**equivalence of the degree** respectively issued by the Ministry of Education and Vocational Training must also be added.

- Not homologated or declared not equivalent, the document will have to incorporate the corresponding **legalisation** or, if applicable, **the corresponding apostille**. See the section on [legalisation of non-authorised qualifications](#).

Also, and where appropriate (if it has been issued in a language other than Spanish or Valencian), its **official translation** as indicated in the section: *translation of the documentation*

The foreign degree must be subject to prior verification by the UPV that it accredits a level of training equivalent to that of an official Spanish university degree, allowing access to postgraduate studies in the country issuing the degree, subject to payment of the fee established in the Decree on Fees of the Consell de la Comunitat Valenciana (Valencian Regional Government).

- **Academic certificate** issued by the home university specifying official duration in academic years of the studies taken, subjects passed, marks obtained in them and the time load of each of them. Graduates from the Universitat Politècnica de València are not required to present this document. If it has been issued by a foreign university institution, it must incorporate the legalisation or, if applicable, the corresponding apostille. See the section on [legalisation of non-authorised qualifications](#). Also, and where appropriate, its **official translation** as indicated in the section: *translation of the documentation*
- Only for non-Spanish graduates: **certificate issued by the home university, stating that the qualification provided enables access to official postgraduate studies in the corresponding country.**
- Only for non-Spanish graduates is a **declaration of equivalence of average marks of university studies carried out in foreign centres required** (Ministry responsible for Universities). Those not providing this document will be assigned an average mark of 5.  
[Instructions for calculating the equivalence of the average mark of qualifications obtained abroad.](#)
- If necessary, the syllabuses of the subjects passed may be required. Graduates from the Universitat Politècnica de València are not required to present this document.
- In the case of students accessing with credits pending degree (only possible by providing Spanish or EHEA degrees), a certificate will be required from **their home university or institution, specifying the number of credits pending in the access degree (with an express indication of the credits corresponding to the bachelor's thesis)** on the date of issue of this document. This certificate shall state that **the person concerned is enrolled for all the credits pending to complete their studies, except, where applicable, for the bachelor's thesis.**  
It is not necessary for completed studies or studies taken at the UPV.
- **Curriculum vitae** in European Union format and supporting documentation of the merits claimed.
- **Where applicable, fulfilment of the language requirement for admission.** Consultation of university master's degrees with a compulsory language requirement for admission: <http://www.upv.es/entidades/SA/mastersoficiales/592623normalc.html>
- **If applicable, specific documentation is required for each official master's degree**, which will be available to interested parties on the website of each degree.



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- **If applicable, supporting documentation is required for the disability** issued by the valuation unit of the Community.
- **If applicable, supporting documentation** is needed for the assessment of the **application for part-time dedication**.

One full-time academic year is equivalent to 60 ECTS credits. At the Universitat Politècnica de València, a student is considered a full-time student when they have enrolled for more than 40 credits. Part-time enrolment is between 18 and 40 ECTS credits.

Master's programmes may establish the need to provide specific documentation as a requirement.

Please consult the section corresponding to each master's degree beforehand ([aquí](#)).

Admitted students who formalise their registration **must provide originals or certified copies** of this documentation (except for the Curriculum Vitae) at their Centre **during September**, or in the case of enrolment in the extraordinary period, in the month following the formalisation of the enrolment. Students are exempt from this requirement if they provide as an entrance qualification studies completed at the UPV.

This documentation will be uploaded to the Universitat Politècnica de València server through the same pre-enrolment application. The recommended format is PDF, although other formats (image and word processors) will be accepted. It must be considered that each document (specified in the sections indicated above title, curriculum vitae...) must be uploaded in a file that is different from the rest, regardless of the number of pages it contains, as required by the WEB form itself. The maximum number of documents admitted is 12.

In the event of not having the means to carry out the digitalisation, it is possible to submit them on paper. Still, they must be submitted on one-sided A4 format sheets, without staples or clips, to the address of Student Services, which appears at the foot of this document.

In the case of documentation of an artistic nature (dossiers, catalogues, etc.) whose digitalisation may hinder the evaluation process, please contact the corresponding master's degree programme beforehand to agree on the conditions and place of submission that will guarantee an adequate evaluation.

In any case, **admission will be conditional on the presentation of the documentation that justifies the fulfilment of the requirements for access and admission**. Under no circumstances may students apply for the master's degree until they have submitted the documentation certifying that they have obtained the entrance qualification.

**FEES:**

The Consell de la Generalitat Valenciana, in the exercise of its powers, has established a fee for the study of the equivalence of those qualifications that are not homologated and issued by a country that does not belong to the European Union. [Espacio Europeo de Educación Superior](#). If you are in doubt as to whether or not your qualification is homologated [or not, check this web](#).

This rate shall be **single for all pre-registrations** to be made. The fee must be paid **before the pre-registration deadline** otherwise, the application will be cancelled.

Applicants **not in Spain** must pay by credit card using the link on the pre-registration form for this purpose. In addition, there is the possibility to pay via the Flywire platform.

Flywire is the most recommended payment platform for international students. It allows you to pay securely from any country or bank, using multiple payment options and in your currency. When using Flywire, you will save money on





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bank charges and exchange rates. It is a reliable and secure system operating in 220 countries and 100 currencies. You will receive updates on the status of your payment, and you will be able to track it. Multilingual customer service is available. In just a minute, we explain how it works in this [video](#).  
This platform is not available for payments from Spain.

Applicants in **Spain** can print and pay the receipt at any Caixabank branch in Spain, or pay by credit card.

ADMISSION

The evaluation of applications is the responsibility of the Academic Committee appointed by the Responsible Entity of each Master's Degree. This link lists the Responsible Entities and their email addresses: [Entidades Responsables](#).

IMPORTANT: In the case of multiple pre-enrolments and once the final results have been published, only the pre-enrolment application with the highest order of preference will remain in the status of accepted and authorised for enrolment, with the other pre-enrolments being cancelled.

TO BE CONSIDERED BY STUDENTS ENROLLED IN DOUBLE MASTER'S DEGREES WHO APPLY FOR A MEFP AND GVA GRANT.

The calls for applications for these grants do not contemplate the possibility of applying for them to study double master's degrees. In these cases, the scholarship can only be proposed for the first of the master's degrees in which the student is enrolled and applies for a scholarship.

Further information: <https://www.upv.es/entidades/SA/becas/392212normalc.html>